

UTILITIES SERVICE BOARD MEETING
May 3, 2004

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in Conference Room 100B at the Indiana University Research Park at 501 North Morton Street in Bloomington, Indiana.

Board members present: Tom Swafford, Jeff Ehman, Alisa Brown, Dick Eherenman, Sam Vaught, Jeff White, and ex-officio members Tim Mayer and Tom Micuda. Staff members present: Patrick Murphy, Steve Saulter, John Langley, Mike Bengtson, Nathan Schulte, Mike Hicks, Tom Staley, and Brigitte Kiele-Dunsche. Also present: Hank Hewetson representing Indiana University, Gary Kent, and Phil Tapp and Phil Sutton representing Bledsoe Tapp & Riggert.

Before the start of the business meeting, Board President Swafford read the following statement:

An Executive Session of the Utilities Service Board was held at 4:00 p.m. on Thursday, April 29, 2004, in the Conference Room of the offices of Mallor Clendening Grodner & Bohrer. This Executive Session was attended by authorized personnel only to discuss pending litigation that is defined under Indiana Code as being acceptable for discussion in Executive Session. Only those issues that are acceptable for Executive Session were discussed. (A sign-up sheet of those in attendance is attached to the minutes.)

MINUTES:

EHRENMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE MINUTES FOR THE APRIL 19, 2004, MEETING AS PRESENTED. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (HENKE).

Board member Henke arrived at the meeting at this time.

CLAIMS:

Board members were presented with two claims lists - one for regular claims and a special check run list. (A copy of each list is attached to the minutes.)

REGULAR CLAIMS:

EHRENMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE THE REGULAR CLAIMS AS FOLLOWS:

CLAIMS 0490766 THROUGH 0490864 INCLUDING \$198,365.45 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$198,365.45 FROM THE WATER UTILITY; CLAIMS 0430379 THROUGH 0430428 INCLUDING \$221,850.73 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND, \$15,438.00 FROM THE WASTEWATER CONSTRUCTION FUND, AND \$1,296.00 FROM THE WASTEWATER SINKING FUND FOR A TOTAL OF \$238,584.73 FROM THE WASTEWATER UTILITY; AND CLAIMS 0470033 THROUGH 0470035 INCLUDING \$28,567.40 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$28,567.50 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL CLAIMS APPROVED - \$465,517.58. MOTION CARRIED. 7 AYES.

SPECIAL CHECK RUN:

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE SPECIAL CHECK RUN AS FOLLOWS:

CLAIM 0490865 INCLUDING \$43,653.55 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$43,653.55 FROM THE WATER UTILITY AND \$67,992.48 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$67,992.48 FROM THE WASTEWATER UTILITY. TOTAL CLAIMS APPROVED - \$111,646.03. MOTION CARRIED. 7 AYES.

REPORT ON FIRE EXPENDITURES:

Interim Assistant Director Saultter presented a report on fire expenditures. (A copy of the report is attached to the minutes.) Another report will be presented at the next meeting on May 17, 2004.

FUNDING REQUESTS:

W04-2804 - #4 Low Service Pump. Estimated cost - \$31,266.95

HENKE MOVED AND WHITE SECONDED THE MOTION TO APPROVE FUNDING REQUEST W04-2804. MOTION CARRIED. 7 AYES.

APPEAL OF DENIAL OF SEWER SERVICE AT 4500 BLOCK OF SANDPIPER COURT:

Phil Tapp of Bledsoe Tapp & Riggert represented Blackwell Construction in this matter. Mr. Tapp presented Board members with a copy of a booklet entitled "Sutton Place Development Finding of Appropriateness for Sanitary Sewer Service." After discussion about the material

presented by Mr. Tapp and the Utilities Department staff, the decision was reached was to refer this matter to the Engineering Subcommittee for a recommendation. A meeting will be scheduled, and agendas will be sent to all interested parties.

AGREEMENT FOR CONSULTING SERVICES – DONOHUE & ASSOCIATES – JORDAN RIVER CULVERT RECONSTRUCTION AT McDONALD's SITE:

Brock Ridgway, representing Donohue & Associates, presented a briefing on the project. (A copy of the briefing is attached to the minutes.)

HERENMAN MOVED AND BROWN SECONDED THE MOTION TO APPROVE THE AGREEMENT FOR CONSULTING SERVICES – DONOHUE & ASSOCIATES – JORDAN RIVER CULVERT RECONSTRUCTION AT McDONALD's SITE. MOTION CARRIED. 7 AYES.

HIGHWAY UTILITY AGREEMENT WITH INDIANA DEPARTMENT OF TRANSPORTATION –

Assistant Engineer Schulte presented Board members with information regarding the highway utility agreement with Indiana Department of Transportation. After careful review of the information presented, the following motion was presented:

VAUGHT MOVED AND HENKE SECONDED THE MOTION TO APPROVE THE HIGHWAY UTILITY AGREEMENT WITH INDIANA DEPARTMENT OF TRANSPORTATION. MOTION CARRIED. 7 AYES.

OLD BUSINESS:

Mike Bengtson –

Assistant Director Bengtson stated that the report on the engineering firms and the projects to which they were assigned was in the process of being prepared. It should be ready to be presented to the Board by either the May 17th or June 1st meetings.

NEW BUSINESS

Patrick Murphy –

Utilities Director Murphy stated that he had received requests from Tyler Curry and Ted Najam re. stormwater structures for their projects. With approval of the Board members, Mr. Murphy will add these requests to the agenda for the Engineering Subcommittee. Board members confirmed that this was satisfactory.

Alisa Brown –

Board member Brown stated that House Bill 1293 will be in effect on July 1, 2004. She reminded staff members and Board members that a policy needs to be in place as close to that date as possible.

SUBCOMMITTEE REPORTS:

Administrative Subcommittee –

Board President Swafford reported that the Administrative Subcommittee met and is making the following recommendations to the Board in respect to customer requests:

John L. Behme –

Mr. Behme requested an adjustment on his account #65504 because there was leak in his stool during his absence, and this resulted in an extra large bill. Recommendation made by the Subcommittee was that this request be denied since water actually went through the meter, but that Mr. Behme be allowed to sign a new payment agreement in order to reduce the amount he needed to pay monthly.

Wayne Manns and Valeria De Castro –

Mr. Manns and Ms. De Castro requested an adjustment on their account #61742 because they had an unexplained large water bill during a period when they were away from their home. Since the water actually did go through the meter, the recommendation made by the Subcommittee was that this request be denied.

Vera Nicholson –

Ms. Nicholson requested reimbursement for repairs made on her property because there was a water leak, and it was necessary to cap the line and repave the driveway. Since the Subcommittee could not determine the origin of the line in question, it was decided to have the T&D Department to try to location the origin of the line. This matter was postponed pending the results of the search by T&D.

WHITE MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE THE RECOMMENDATIONS MADE BY THE ADMINISTRATIVE SUBCOMMITTEE.

Tom Swafford –

Board President Swafford announced that a Finance Subcommittee has been scheduled for May 14, 2004, at 9:30 a.m. and that an Engineering Subcommittee has been scheduled for May 14, 2004, at 10:30 a.m. Both meetings will be held in Suite 210 at 501 North Morton.

STAFF REPORTS:

Steve Saulter --

Interim Assistant Director Saulter presented Board members with Financial Statement for February 2004. (A copy of the report for each utility is attached to the minutes.)

Mr. Saulter also reported that he would like to schedule a special meeting of the entire Utilities Service Board for sometime during June in order to discuss and approve the Utilities Department budget for 2005. An announcement will be made at a later time as to the date of this meeting.

Tom Swafford --

Board President Swafford thanked the T&D Department for the repairs made at Seventeenth & Dunn.

PETITIONS AND COMMUNICATIONS:

No petitions and communications were presented.

ADJOURNMENT:

The meeting was adjourned at 6:47 p.m.

L. Thomas Swafford, President